Business Writing
WRTG 3016

FULFILLS UPPER DIVISION COMUNICATION/WRITING (CW)

Focuses on strategies for communicating successfully with business audiences. Students employ composition technologies to prepare different types of workplace texts, including emails, memos, proposals, reports, resumes and presentations. Emphasis on critical thinking and problem solving in a business context.

SPRING 2023
In Person or Online

STUDENTS MUST TAKE WRTG 2010 OR EQUIVALENT BEFORE TAKING THIS COURSE

DEPARTMENT OF WRITING & RHETORIC STUDIES
THE UNIVERSITY OF UTAH